



Office of Human Resources
City of Springfield, Illinois

James O. Langfelder, Mayor
James D. Kuizin, Director

CITY OF SPRINGFIELD
is seeking applicants for

CASHIER I

The Office of Public Utilities, Commercial Office is seeking two (2) individuals to greet customers; accept payments, prepare receipts and make change; maintain payment records; reconcile balances; and provide clerical support. This position requires knowledge, skill and mental development equivalent to a high school diploma with coursework in bookkeeping. **Current employees (where applicable) and persons hired or rehired after 1-1-17 shall maintain their bona fide residence within the corporate limits of the city during all periods of service. Newly hired or rehired employees have 12 months from date of hire to establish city residency.**

This position is covered by AFSCME Local #3738

HIRED INTO THE CITY BEFORE 1/5/2016:	HIRED INTO THE CITY ON OR AFTER 1/5/2016:
PROBATIONARY RATE: \$16.6646 HOURLY	BASE RATE: \$16.1590 HOURLY
2ND YEAR PROBATIONARY RATE: \$17.5904 HOURLY	
BASE RATE: \$18.5162 HOURLY	

Apply to:

<http://www.springfield.il.us>

FINAL DATE TO APPLY: OCTOBER 23, 2019 AT 11:00 PM CST

**APPLICATIONS OPEN TO THE PUBLIC
AND VALID FOR SIX MONTHS**

IF ASSISTANCE IN APPLYING IS REQUIRED,
PLEASE NOTIFY THE OFFICE OF HUMAN RESOURCES

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER M-F-D-V

10/18/19